

## Texas Gourd Society

### 2012 Oct. 18<sup>th</sup> - 21<sup>st</sup> Lone Star Gourd Festival Teacher's Application

The Texas Gourd Society thanks you for applying to teach at the Lone Star Gourd Festival. Please read carefully, as this application has changed from previous years. The festival will be held at the Gillespie County Fairgrounds in Fredericksburg, TX. All classes will be held in a covered Pavilion with a separate covered space for all carving and pyrography. There is a \$5 fee to TGS for each student that is to be included in the class fee.

TGS will require a deposit from each teacher of \$50.00 for the first class and \$25.00 for each additional class. This deposit is refundable upon successful completion of the class, or if less than 5 students are available for a class to be held. If the teacher cancels the class, the deposit will be forfeited to the Texas Gourd Society.

**Deadline for applications is a firm date of April 1, 2012.** You will be **notified by April 15** if your class/classes is/are accepted. The class **deposits will be due by April 28<sup>th</sup>** at the latest, in order to get the classes posted to our website. We will be looking for great classes and some that are unique and/or new.

**The cut off time for a class to meet the minimum of 5 students is September 1, 2012.** This is a firm deadline. At that time, any class not meeting the deadline will be cancelled. TGS has considered 5 students as a low minimum for each class, as we do have many drop-ins at show time. If your class meets the minimum (5) you will be expected to teach that class.

**\*\*\*\* Your application will not be processed without the following information. \*\*\*\***

**Please print clearly**

NAME \_\_\_\_\_ e-mail \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (main) \_\_\_\_\_ Cell \_\_\_\_\_

TITLE OF CLASS: \_\_\_\_\_

CLASS DESCRIPTION: \_\_\_\_\_

You will need to provide the following for the students: Written instructions with step by step procedures, including a photo or illustration of the planned project. If you are teaching a technique, rather than a specific project, please explain the technique thoroughly in your instructions. A list of sources for materials for the project would be desirable, also.

Skill level (check one) : **Beginners** \_\_\_ **Intermediate** \_\_\_ **Advanced** \_\_\_ **All** \_\_\_

How many times will you teach this class, based on demand? \_\_\_\_\_

Class times: All days starting time is no earlier than 8am, ending no later than 5pm; except on Sunday, ending time is up to 3pm, in order to start closing down. You pick what time, mornings, afternoon, or all day.

Thursday, Oct. 18, Times: start \_\_\_\_\_ end \_\_\_\_\_ Friday, Oct. 19, Times: start \_\_\_\_\_ end \_\_\_\_\_

Saturday, Oct. 20, Times: start \_\_\_\_\_ end \_\_\_\_\_ Sunday, Oct. 21, Times: start \_\_\_\_\_ end \_\_\_\_\_

Class size: Minimum 5 Maximum \_\_\_\_\_ (teacher's choice)

Will you accept walk-ins? Yes \_\_\_\_\_ or No \_\_\_\_\_ (Note: if you are willing to accept walk-ins, you MUST have sufficient supplies/materials/instructions for the number of walk-ins you will take.)

Team teaching is permissible, but only one teacher will be paid.

Teacher Fee: \$ \_\_\_\_\_ (cost of class including supplies you furnish). \$5.00 from every student's fee will be collected for TGS. Please include that in your fee.

Will you need electricity? \_\_\_\_\_ ( If yes, you need to bring extension cords, power strips, etc.)

How many tables will you need, including one for the teacher? \_\_\_\_\_

Teachers Material list: A list of materials furnished by the teacher, in which the cost are included in your class fee.

And/or Students Material list: A complete list of materials each student needs to bring with them, including raw or prepared gourd, tools, paints, brushes etc.

Materials Fee: Materials to be bought by student from teacher and *not included in class fee*, if any.

Reminder Note: Be prepared to have enough supplies on hand, if there is still room in your class and you would like to accept walk-ins.

**NOTE: There is a limit on the number of classes that can be held, so please return your application as soon as possible.** Now is NOT too early!!!

There will be a student list given at the beginning of each class for each student to sign. It will be picked up in the first 15 minutes of the class. Make sure to get this turned in, as it shows who showed up for your class and how many students you will get paid for. Evaluation sheets will be provided to you, to be handed to any student that would like to leave one. These will be handed out at the end of class and turned in to Cheryl Trotter, education chair.

**TERMS AND CONDITIONS/CERTIFICATION OF ORIGINALITY:** Teacher warrants that the design to be taught is an original design and does not infringe on the copyright of another. Teacher agrees to hold harmless the 2012 Lone Star Gourd Festival for any claims and/or suits arising from said design being taught. Teacher further agrees to assume responsibility for defense cost arising from any such action.

Lodging and transportation are the responsibility of the teacher.

I have read and understand all teacher application policies and rules and agree to same.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

The photo for your class is what will represent your class and work, and what will "sell" your class. Try to submit a great picture of the class project. Photos will not be touched up or changed, and will be used for the "Classes" on our website.

You can e-mail a photo to [4cheryltrotter@gmail.com](mailto:4cheryltrotter@gmail.com) that will be used with the registration application no later than April 1, 2011, in order to make the June Gourdzette and promote interest early. Please check over your application before sending it to make sure all information is provided.

Return application to Cheryl Trotter 5135 Meadowlark Ln. Katy, TX 77493 as soon as possible. Call 281-300-5013

**THANKS!**

**WE LOVE GREAT TEACHERS!**