



## Texas Gourd Society

### 2018 Lone Star Gourd Festival Teacher's Application

The Texas Gourd Society (TGS) thanks you for applying to teach at the Lone Star Gourd Festival. The TGS Board is excited to be hosting our annual Gourd Festival at the New Braunfels Civic Center from August 1<sup>st</sup> thru August 5<sup>th</sup>, 2018. Centrally located in New Braunfels, the Civic Center provides outdoor and indoor spaces to host our festival classes. Vendors and the competition area are indoors with air conditioning. Our new location has drawn more visitors to the festival to promote interest in and appreciation of gourds, your classes and our vendors. Classes with carving will be held outdoors and there will be a separate covered outdoor space for all carving. The remainder of the class that does not require carving can be indoors if space allows. Please include any materials fees in the cost of your class. There is also a \$10 fee to TGS for each student. Please include the TGS fee into the cost of your class.

**Deadline for teaching applications is February 28, 2018.** Teachers will be notified by March 15, 2018. We will be looking for a diverse set of classes, some that are unique and/or new, and great teachers. Wood Carving and basket classes will be considered.

Email a photo for your class to Vickie Echols at [vickiesvessels@ymail.com](mailto:vickiesvessels@ymail.com). Photos must be saved as your last name and title of class. Ex: Echols-Fancy Raffia. The photo for your class is what will represent your class and work, and what will "sell" your class. Submit a great picture of the class project using a light background. Your photos will not be touched up or changed, and will be used for the "Classes" page on our website and Facebook pages. Classes will also be highlighted in the TGS Gourdzette newsletter.

August 17<sup>th</sup> is the last day for students to cancel. After that time the students are committed and the teachers will be paid for registered "no shows". Teacher's pay checks will be distributed Sunday morning.

**\*\*\*\* Your application will not be processed without the following information. \*\*\*\***

**Please print clearly**

NAME \_\_\_\_\_ Email: \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Cell phone \_\_\_\_\_

TITLE OF CLASS \_\_\_\_\_

CLASS DESCRIPTION \_\_\_\_\_

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At the class please provide for the students written instructions with step-by-step procedures, including a photo or illustration of the planned project. If you are teaching a technique, rather than a specific project, please explain the technique thoroughly in your instructions. A list of sources for materials for the project would be desirable.

Skill level (check one): Beginners  Intermediate  Advanced  All

Class times: All classes will start and end at the same time to prevent confusion. The building will be open earlier to allow teachers to set up. Please specify your date and class time preference. Check both morning and afternoon times if your class is all day. Some classrooms may need to be shared with another class at the same time. Only 5 large classrooms are available and there are 5 outside spaces. **TEACHERS ARE RESPONSIBLE TO PROVIDING PLASTIC TABLE COVERS.**

Wednesday, 8/1		1:00pm – 5:00pm _____
Thursday, 8/2	8:00am – 12:00 _____	1:00pm – 5:00pm _____
Friday, 8/3	8:00am – 12:00 _____	1:00pm – 5:00pm _____
Saturday, 8/4	8:00am – 12:00 _____	1:00pm – 5:00pm _____
Sunday, 8/5	10:00am – 2pm _____	

Will Students leave with a completed gourd: Yes  No

Class size: Minimum \_\_\_\_\_ Maximum \_\_\_\_\_ (teacher's choice) It's up to you to cancel if you do not meet your minimum.

Will you accept walk-ins? Yes  No  (Note: if you are willing to accept walk-ins, you MUST have sufficient supplies/materials/instructions for the number of walk-ins you will take.)

Team teaching is permissible, but only one teacher will be paid.

Class fee: \$ \_\_\_\_\_ The fee of your class should include the cost of supplies you furnish. \$10.00 from every class fee will be collected for TGS. Please include that in your class price.

Will you need electricity? \_\_\_\_\_ (If yes, you need to bring extension cords, power strips, etc.)

How many tables will you need, including one for the teacher? \_\_\_\_\_

Any other special requests? \_\_\_\_\_

Teacher provides (included in cost of class): \_\_\_\_\_

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Students need to bring (list all materials or tools needed and not provided by you) : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NOTE: There is a limit on the number of classes that can be held, so please return your application as soon as possible. NOW IS NOT TOO EARLY!!**

There will be a student list given at the beginning of each class for each student to sign. This form also serves as the Release of Liability. Teachers will get paid for all students that have registered. Evaluation sheets will be provided to you and please encourage your students to fill it out and I will provide a box for them to be collected. Please encourage the students to fill these out. This is how we can make the classes what the students really want.

**TERMS AND CONDITIONS/CERTIFICATION OF ORIGINALITY: Teacher warrants that the design to be taught is an original design and does not infringe on the copyright of another.**

**Teacher agrees to hold harmless the 2018 Lone Star Gourd Festival for any claims and/or suits arising from said design being taught. Teacher further agrees to assume responsibility for defense cost arising from any such action.**

Lodging and transportation are the responsibility of the teacher.

I have read and understand all teacher application policies and rules and agree to same.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Please fill out this application and email to [vickiesvessels@gmail.com](mailto:vickiesvessels@gmail.com) by February 28, 2018.** If you have any questions, please call me at 951-491-9051.